

**I. ROLL CALL**

Commissioner Giraudo called the meeting to order at 12:08 pm.

**Present:** Suzanne Giraudo, Ingrid Mezquita, Mary Hansell, E'leva Hughes Gibson, Zea Malawa, Lynn Merz

**Absent:** Sylvia Deporto

**II. GENERAL PUBLIC COMMENT**

There was no general public comment.

**III. Discussion and possible action to approve the November 29, 2017 Program Committee meeting minutes.** [Commissioners provided with the following: draft minutes]

There was no further discussion and a motion to approve the November 29, 2017 Program Committee meeting minutes was made by Commissioner Merz and seconded by Commissioner Hughes Gibson.

The motion was approved at 12:11 pm.

There was no public comment.

**IV. Early Identification and Intervention System Planning Update**

First 5 and OECE each fund and oversee programs that have direct and indirect impact on the SF Early Intervention System. This particular phase of planning has focused on IN and IA because those are the dollars up for reauthorization. However, we have been able to incorporate some thinking around other joint funded initiatives that strongly influence the programs of focus because of overlapping stakeholders and scopes. It should also be noted here that because this is largely OECE funding the work for this particular pot of funding will have a primary focus on early care and education, but the hope is to maintain aspects from the Help Me Grow model that will provide a backbone for the ECE site based work and will integrate well with the larger early intervention system.

Highlights from presentation:

After speaking with key stakeholders in Napa, Orange, San Diego, Santa Clara, and Ventura Counties, we learned that:

- There is no “plug and play” approach to improving or systematizing the referral pathway from ECE sites to developmental and behavioral support and early intervention.

- Stakeholders emphasized the unique nature of each county and the importance of a planning process.

First 5 and OECE have continued to utilize the Tiered Framework in this RFP planning, with particular focus on Tier 2 -- Referral and Linkage and Tier 3 -- Specialized Supports. If we were to map the “service buckets” across a very simplistic flow chart that goes from early identification to screening and surveillance, to care coordination and intervention...we can more clearly see the potential role that Support for Families can play for Tier 2 and Tier 3 children...

**V. Discussion of Housing Statement (Discussion only)** [Commissioners provided with the following: review DRAFT letter to Mayor’s Office of Homelessness and Homeless Prevention]

The Children and Families Commission identified a glaring gap in our City’s housing policy which causes significant barriers for pregnant women and families with young children to access safe and affordable housing. Consequently, Commissioners requested staff to draft a policy statement and recommendation to the Department of Homelessness and Supportive Housing (HSH). The First 5 letter requests for HSH to prioritize in its definition of homelessness pregnant women and families with young children due to the adverse developmental affects that unstable housing has on young children.

- Update statement to include language that represents First 5 San Francisco initiatives i.e., the Family Resource Centers & Child Health initiatives.
- Children's Environmental Health Promotion Program, Environmental Health Branch, Population Health Division, San Francisco Department of Public Health will be partnering with First 5 San Francisco to advance policy statement and present photo exhibit. Date TBD.

Next Steps, include a requested coordination with other departments to seek opportunities to advance this policy with strategies for families facing housing instability.

**VI. Program Committee Updates**

No Program Committee Updates

**VII. Executive Director Update**

No Executive Director Updates

**VIII. Adjourn**

Meeting was adjourned at 2:06 pm.