

1. Call to order

The meeting was called to order at 4:38 pm.

2. Roll Call

Commissioners Present: Lynn Merz, Joan Miller, Linda Asato, Maria Su, E'Leva Hughes Gibson, Aline Armstrong, Zea Malawa, Sup. Melgar

Staff Present: Theresa Zighera

3. General public Comment

There was no general public comment.

4. Welcome new commissioner, Supervisor Melgar

Interim Executive Director introduced Supervisor Melgar to the full-commission, staff, and public. Supervisor Melgar provides an overview of her vision for early childhood, personal experiences, and background.

5. Approval of the Consent Calendar:

a. Discussion and possible action to approve the January 6, 2021 meeting minutes.

There was no public comment.

There was no further discussion, and the motion to approve the Consent Calendar was made by Commissioner Asato and seconded by Commissioner Su.

The motion carried unanimously and was approved at 4:41 pm

6. Discussion and possible action to approve a grant to Kai Ming, Inc. for Training and Technical Assistance Services for Early Childhood Quality Improvement Services, RFQ #2020-02, in an amount up to \$134,400 (\$35,000 in FY 2020-2021 and \$103,200 in FY 2021-2022) from March 1, 2021, to June 30, 2022

Staff and Jerry Yang, CEO with Kai Ming Head Start, provided background information on the 2021 Kai Ming, Inc. Training and Technical Assistance for Early Childhood Quality Improvement Services grant. The following highlights were presented:

- Kai Ming Inc., a pre-qualified agency selected to support coaching training in 12 classrooms.
- A total of 519 hours of individual and group coaching between the periods of March-June 2021 and continuing to June -July 2022, a total of 1577 hours.
- Eight sites will receive quality improvement plans.
- Coaches participated in affinity groups and working with African American ECSF key members who participate in solidarity groups.

Commissioners commented on the following:

- Program supports and training addressing anti-Black racism for ECE providers, and Asian providers were described.
- The requirement in the T/TA RFQ for coaches to describe their capacity and/or experience to address anti-Black racism
- Each site will have coaching and continuous quality improvement plans. Sites are tracked on their progress.

There was no public comment.

There was no further discussion and a motion to approve Kai Ming Inc. Training Technical Assistance Services for Early Childhood Quality Improvement Services, RFQ #2020-02 in an amount up to \$134,000 (\$35,200 in FY 2020-2021 and \$103,200 in FY 2021-2022) in and March 1, 2021, to June 30, 2022, was made by Commissioner Malawa and seconded by Commissioner Miller.

The motion carried unanimously and was approved at 4:55 pm.

7. Presentation of the 2021-22 and 2022-23 two-year budget of First 5 San Francisco

Staff provided a PowerPoint overview of the 2021-22 and 2022-23 First 5 San Francisco two-year budget. The following was highlighted:

- The fiscal Year 2022-23 will look different in February 2022 due to reorganization into new Department of Early Childhood..
- The Dual Language Learning grant will end FY2021-22.
- Home Visiting Grant which was placed as possible revenue source in previous budget cycle did not come through from the state.
- Local Impact second year ramping up.
- Regional Hub and the QRIS Block grant award amounts are lower this fiscal year.
- Interest revenue lower due to funding Emergency grants.
- Sustainability funds will be used to support spending levels.
- Work orders stayed the same except for:
 - Department of Status of Woman did not renew its work order to First 5.
 - Two new work orders: DPH FRC Medi-Cal MAA and Minimum Compensation Funds.
- Family Support FRC Medi-Cal MAA claim reduced from original projection.
- Staff shift and cross-departmental OECE and First 5
- System of Change slight increase COLA, Strategic Plan, and Child Development

Commissioners commented on the following:

- Reductions for Child Development are from state grants ending that supported QRIS rating – State Early Care Masterplan may replace funding. Reductions were not paying for subsidies.
- Focus in Child Development moving to quality supporting and away from rating
- Child health expenditures reductions reflect staffing reductions and unfilled positions

Discussion only.

There was no public comment.

8. Discussion and possible action to approve all rows of the 2021-22 and 2022-23 budget except for row 29 (DCYF IT Help Support), row 66 (DHP Mental Health Consultation)

Staff presented information on all rows of the 2021-22 and 2022-23 budget except for rows 29 and row 66.

There was no public comment.

There was no further discussion and a motion to approve Agenda Item 8 approval all rows of the 2021-22 and 2022-23 budget except for row 29 (DCYF IT Help Support) row 66 (Department Mental Health Consultation) 78 (DPH Health Screening), row 81 (DPH Mental Health Consultation) was made by Commissioner Asato and seconded by Commissioner Miller.

The motion carried unanimously and was approved at 5:20 pm.

9. Discussion and possible action to approve row 29 (DCYF IT Helpdesk Support) of the 2021-2022 and 2022-23 budget.

Staff presented on row 29 (DCYF IT Helpdesk Support) of the 2021-2022 and 2022-23 budget.

Commissioner Su recuses herself from Agenda Item 9.

Commissioner Malawa moved to allow Commissioner Su to recuse from participating in the Commission's decision concerning the matters in agenda item number 9. Commission Melgar second.

There is no public comment.

The motion carried unanimously and was approved at 5:23 pm.

There was no further discussion. A motion to approve Agenda Item 9 to approve row 29 (DCYF IT Helpdesk Support) of 2021-2022 and 2022-2023 budget was made by Commissioner Miller and seconded by Commissioner Asato.

Public Comment: Oscar Tang, requested confirmation that the item related to internal resources for First 5 staff.

The motion carried unanimously and was approved at 5:25 pm.

Commissioner Su returns from her recusal at 5:26 pm.

10. Discussion and possible action to approve row 66 (DPH Parent Training Institute), row 78 (DPH Health Screening), row 81 (DPH Mental Health Consultation) of the 2021-22 and 2022-23 budget

Staff presented on row 66 (DPH Parent Training Institute), row 78 (DPH Health Screening), row 81 (DPH Mental Health Consultation).

Commissioner Malawa and Armstrong recuse from Agenda Item 10.

Commissioner Melgar moved to allow Commissioner Malawa and Armstrong to recuse themselves from participating in the Commission's decision concerning the matters in agenda item number 10. Commission Su second.

There is not public Comment.

The motion carried unanimously and was approved at 5:29 pm.

There was no further discussion. A motion to approve Agenda Item 10 to approve rows 66,78, and row 81 of the 2021-22 and 2022-23 budget was made by Commissioner Asato and seconded by Commissioner Hughes-Gibson.

Public Comment: Oscar Tang, Family Childcare Association, held a meeting with various Mental Health agencies that provide Mental Health Consultations, several agencies cannot provide services due to limited funding, and is it possible to increase the budget.

Staff discussed the mental health consultation resources available to family resource centers and preschool settings and family child care settings. Staff discussed current planning activities regarding mental health consultation.

The motion carried unanimously and was approved at 5:47 pm.

Commissioner Malawa and Armstrong return from their recusal at 6:10 pm.

11. Update on Your Child Your Voice Campaign: What it is, what we are learning, what is coming next.

Staff presented on the Your Child Your Voice Campaign. The following was highlighted:

- Develop a plan for parents to have stronger voice in the planning and provide insights that can inform programs and services.
- Strong participation and engaging families from all the Communities.
- Initiation of an ongoing process of engagement with parents
- It will be one component within the Strategic Plan.
- The first outreach will connect with parents through text surveys and engaging parents.
- One thousand six hundred sixty-five surveys completed and confirmed to be a part of the process.

- Five minutes of the average to complete the survey.
- There will be two more rounds of broad base surveys.

Commission commented on the following:

- Survey results disaggregate Asian, Pacific Islanders, and Filipino.
- Viva is hosting Sparrow software, panel and the data. First 5 hosting the website.

Discussion only.

Public Comment: Oscar Tang : Broader outreach to families that moved out of the city should be considered and focus group should be considered.

Public Comment: Jerry Yang, enhance recruitment for White, Black and Latino families.

12. Policy and Planning Ad Hoc Committee Update and Fiscal Committee

- Fiscal Committee: Approved the Safe & Sound grant to support FRC field building

13. Commissioners Updates

Nothing to report.

14. Interim Director Update

- Family Childcare providers are eligible to receive the COVID-19 vaccinations. A multi-agency effort has started to directly connect preschool teachers with vaccine.
- Cash Assistance resources are being further developed, including researching back rent assistance resources
- Form 700 is due by April 1, and there are no extensions.
- Congratulations to Commissioner Merz on her retirement. Commissioner Merz will be continuing with First 5.

15. Adjourn

March 3, 2021, the full commission meeting was adjourned at 6:40 pm.