

## **I. ROLL CALL**

Commissioner Giraudo called the meeting to order at 4:35 pm.

**Present:** Suzanne Giraudo, Ingrid Mezquita, Sylvia Deporto, Linda Asato, Katy Tang and Maria Su

E'leva Gibson, arrives at 4:47 PM

**Absent:** Mary Hansell, Zea Malawa, and Lynn Merz

## **II. GENERAL PUBLIC COMMENT**

There was no general public comment.

## **III. Public hearing on the First 5 California 2015-16 annual report**

Staff presented the 2015-16 First 5 California annual report. The following were presented:

- Every county commission as part of our statute is required to read, acknowledge, and approve data being reported is accurate.
- Over the next year the state will update the report to align with First 5's emerging role in policy and advocate.

A motion to accept the First 5 California 2015-16 annual report was made by Commissioner Tang and seconded by Commissioner Deporto.

The motion carried unanimously and was approved at 4:40 pm.

There was no public comment.

## **IV-V. Presentation of the First 5 San Francisco 2017-18 two-year rolling budget.**

Staff presented the 2017-18 and 2018-19 commission budget. The total budget for 2017-18 will be \$28.2 million.

The following are highlights of the upcoming budget:

- The Prop 10 tobacco tax allocation will decrease by 17% in 2017-18.
- Slight increase to Prop 10 tax allocation in 2016-17.
- The state Quality Rating and Improvement System (QRIS) Block grant decreases due to end of the Infant/Toddler funds.
- The work order from the Office of Early Care and Education (OECE) decreased by about \$900,000 due to the curriculum and enhancement contracts currently managed by First 5 being transferred to OECE.
- Use of sustainability funds will increase by \$1.2 million to cover the 17% revenue decrease from the Prop 10 tobacco tax allocation.
- All budgeted direct programmatic expenses have been moved to its corresponding program.

- All budgeted shared expenses have been moved to the Administrative/General Operations category.

Commission Chair requested that action on agenda item V be taken first.

#### **IV. Discussion and possible action to approve row # 25 and 66 of the First 5 San Francisco 2017-18 two-year rolling budget**

Under Government Code 1090 and 1091.3, Commissioner Su requested to recuse herself from agenda item V. Commissioner Giraudo motioned, and seconded by Commissioner Tang, to grant Commissioner Su permission to be excused.

The motion carried unanimously and Commissioner Su was permitted to be recused at 4:58 PM.

There was no further discussion and a motion to approve row #25 and 66 of the First 5 San Francisco 2017-18 two-year rolling budget was made by Commissioner Tang and seconded by Commissioner Asato.

The motion carried unanimously and was approved at 4:59 pm.

There was no public comment.

#### **V. Discussion and possible action to approve all lines of the First 5 San Francisco 2017-18 two-year rolling budget except for row #25 and 66**

There was no further discussion and a motion to approve the First 5 San Francisco 2017-18 two-year rolling budget except for row # 25 and 66 was made by Commissioner Asato and seconded by Commissioner Gibson.

The motion carried unanimously and was approved at 5:00 pm.

There was no public comment.

#### **VI. Approval of the Consent Calendar**

##### **a. Discussion and possible action to approve the January 11, 2017 meeting minutes.**

There was no further discussion and a motion to approve the January 11, 2017 meeting minutes was made by Commissioner Asato and seconded by Commissioner Gibson.

The motion carried unanimously and was approved at 5:04 pm.

There was no public comment.

#### **VII. Committee Reports**

##### **a. Program Committee report**

There was no program committee report

##### **b. Fiscal Committee Report**

- The 2017-18 two-year rolling budget was discussed in detail.

There was no public comment.

### **VIII. Commission Updates**

- Commissioner Gibson reported on the arrival of the new San Francisco superintendent of schools, Dr. Vincent Matthews.
- Supervisor Tang reported on upcoming legislation action at the Planning Department to embed early care and education facilities into new building developments with restricted zoning.

### **IX. Executive Director Update**

- The Excellence in Teaching Awards will take place May 11, 2017
- Program Committee will need to review at its next meeting updates to the First 5 San Francisco Bylaws
- Reminder of annual election for Executive Committee in September 2017
- A Memo will be issued to all FRC NOFA applicants on funding status due to delay in issuing awards.

### **X. Chairwoman's Report**

There was no Chairwoman's report

### **XI. ADJOURNMENT**

Meeting was adjourned at 5:50 pm.