

1. Call to order

The meeting was called to order at 4:42 pm.

2. Roll Call

Present: Aline Armstrong, Linda Asato, E'leva Hughes Gibson, Joan Miller, Maria Su, and Theresa Zighera
Lynn Merz joined the meeting at 4:47 pm

Absent: Zea Malawa

3. General public comment

There was no general public comment.

4. Discussion and possible action to augment Urban Service YMCA – Western Addition Family Resource Center Grant by \$154,413, plus contingency for cost of doing business enhancement, for FY20/21 and FY21/22 to deliver enhanced visitation services

Staff presented Urban Services YMCA-Western Addition Family Resources grant augmentation to provide enhancement visitation services. The Nonprofit's report target numbers on the CBO quarterly reports was provided.

The following was discussed:

- Accessibility of the services given the geographic location.
- The effect of this augmentation on the department budget reductions.

There was no further discussion and a motion to augment Urban Service YMCA – Western Addition Family Resource Center Grant by \$154,413, plus contingency for cost of doing business enhancement, for FY20/21 and FY21/22 to deliver enhanced visitation services was made by Commissioner Su and seconded by Commissioner Asato.

The motion carried unanimously and was approved at 5:02 pm.

There was no public comment.

5. Discussion and possible action to provide a one-year grant extension to West Ed Center for Child and Family Studies (WestEd) in an amount up to \$1,279,999 for the provision of training and technical assistance for early care and education programs for FY20/21

Staff recommended extending a one-year grant extension to the WestEd Center to provide training and technical assistance services.

The following was discussed:

- WestEd has the capacity to meet the challenges in regards to distance learning, remote interactions, and virtual learning environments.
- There is a budget set aside to assist with technology for those with limited access.

There was no further discussion and a motion to approve a one-year grant extension to WestEd Center for Child Family Studies (WestEd) in an amount up to \$1,279,999 for the provision of training and technical assistance for early care and education programs for FY20/21 was made by Commissioner Su and seconded by Commissioner Malawa.

The motion carried unanimously and was approved at 5:27 pm.

There was no public comment.

6. Discussion and possible action to provide a one-year grant extension to West Ed Center for Child and Family Studies (WestEd) in an amount up to \$311,042 for the provision of external assessments for early care and education programs for fy20/21

Staff present the one-year grant extension to WestEd Center for Child and Families to provide assessment services.

The following was discussed:

- What matrix will be used in this virtual environment.
- Why sixty sites have baseline data.
- Modification of assessment tools for those that need to be assessed.
- Oversight of the tools and monitoring.
- Diversity of San Francisco and how it will be reflected in the tools.
- Other Wested funding and possible continuation.

There was no further discussion and a motion to approve a one- year grant an extension to WestEd Center for Child and Family Studies (WestEd) in an amount up to \$311,042 for the provision of external assessments for early care and education programs for FY20/21 was made by Commissioner Asato and seconded by Commissioner Hughes Gibson.

The motion carried unanimously and was approved at 5:55 pm.

There was no public comment.

7. Presentation of the 2020-21 and 2021-22 two-year budget of First 5 San Francisco

Staff presented the revised First 5 San Francisco 2020-21 two-year rolling budget. Due to COVID-19, the Mayor's Office requested that all departments revised its 2020-21 and 2021-22 fiscal year budgets.

The Mayor's budget priorities are as follows:

- Meet General Fund reduction requirements.

- Prioritize core services that provide critical government functions.
- Evaluate current operations for realignment with City outlined COVID operating measures and guidelines.
- Prioritize services for vulnerable populations and providing equitable services for underserved populations.

The instructions to the departments are as follows:

- 10% reduction of General Fund support in 2020-21.
- An additional 5% reduction of General Fund support in 2021-22.
- Non-General Fund departments and funds must balance within their own revenue projections.

Departments should consider the following:

- Reduce or cancel underperforming contracts, services that do not conform to physical distancing, or those supporting non-essential activities.
- Reduction of personnel costs.
- Streamlining operations and consolidation.
- New revenue options.

The following were discussed:

- Federal funds were reduced.
- Department travel has been cut with a small amount of funds for mileage.
- Meeting expenses were reduced.
- No changes to staffing.
- No changes to office rent.
- As of date the budget was reduced by \$2.7 million compared to the budget submitted in February.
- The 2020-21 amounts are “up to” amounts.
- The 2021-22 budget is a placeholder.
- Staff will report back after the budget has been finalized and submitted.
- Work order funding with other departments.
- Future sustainability planning.
- Emergency fund utilization and process.

There was no public comment.

8. Discussion and possible action to approve all rows of the 2020-21 and 2021-22 budget except for row 29 (DCYF IT Helpdesk Support), row 64 (DPH Parent Training Institute), row 76 (DPH Health Screening), row 79 (DPH Mental Health Consultation)

There was no further discussion and a motion to approve all rows of the 2020-21 and 2021-22 budget except for row 29 (DCYF IT Helpdesk Support), row 64 (DPH Parent Training Institute), row 76 (DPH Health Screening), row 79 (DPH Mental Health Consultation) was made by Commissioner Su and seconded by Commissioner Miller.

The motion carried unanimously and was approved at 6:28 pm.

There was no public comment.

9. Discussion and possible action to approve row 29 (DCYF IT Helpdesk Support) of the 2020-21 and 2021-22 budget

Under Government Code 1090 and 1091.3, Commissioner Su requested to recuse herself from agenda item III. Commissioner Miller moved to grant Commissioner Su permission to be excused and seconded by Commissioner Asato.

The motion carried unanimously and Commissioner Su was permitted to be recused at 6:28 pm.

There was no further discussion and a motion to approve row 29 (DCYF IT Helpdesk Support) of the 2020-21 and 2021-22 budget was made by Commissioner Asato and seconded by Commissioner Hughes Gibson.

The motion carried unanimously and was approved at 6:29 pm.

There was no public comment.

10. Discussion and possible action to approve row 64 (DPH Parent Training Institute), row 76 (DPH Health Screening), row 79 (DPH Mental Health Consultation) of the 2020-21 and 2021-22 budget

Under Government Code 1090 and 1091.3, Commissioner Armstrong requested to recuse herself from agenda item III. Commissioner Asato moved to grant Commissioner Armstrong permission to be excused and seconded by Commissioner Hughes Gibson.

The motion carried unanimously and Commissioner Su was permitted to be recused at 6:29 pm.

There was no further discussion and a motion to approve row 64 (DPH Parent Training Institute), row 76 (DPH Health Screening), row 79 (DPH Mental Health Consultation) of the 2020-21 and 2021-22 budget was made by Commissioner Miller and seconded by Commissioner Hughes Gibson.

The motion carried unanimously and was approved at 6:30 pm.

There was no public comment.

11. Public Hearing on the First 5 California 2018-19 Annual Report

Staff presented the First 5 California 2018-19 annual report which is required by the Prop 10 legislation.

The following were discussed:

- This report is a compilation of all county 2018-19 annual reports.
- Link to the full report was provided in packet.

An unanimous acknowledgement of the First 5 California 2018-19 annual report was made at 6:42 pm.

There was no public comment.

12. Commissioner Updates

- Commissioner Su provided an updated on the Department of Children, Youth and their Families' (DCYF) revised 2020-21 two-year budget.
- Commissioner Hughes Gibson mentioned that the San Francisco School District's (SFUSD) public budget hearing will be on June 9 and June 23.
- For SFUSD teachers, students and families, the virtual learning environment has widened the equity gaps.

There was no public comment.

13. Interim Executive Director Update

- Next meeting is on July 8.
- Sunshine and ethics reporting for all commissioners were on time this year.
- FRCs are continuing to provide online services and distribution of essential supplies.
- FRCs are able to provide more basic needs due to work with Give2SF and the joint funders.
- No set date to reopen FRCs.
- First 5 offices will continue to be closed.
- The City recommends that all departments plan for staff to work remotely for the next twelve to eighteen months.
- A proposed nicotine-vaping tax that could be a potential revenue source for First 5, but there are concerns on how the legislation is written.

There was no public comment.

14. Adjourn

Meeting was adjourned at 7:13 pm.