

I. ROLL CALL

Commissioner Giraudo called the meeting to order at 12:10 pm.

Present: Suzanne Giraudo, Ingrid Mezquita, Mary Hansell, E'leva Hughes Gibson (at 12:30), Zea Malawa, Sylvia Deporto (at 12:40), Lynn Merz

Absent:

II. GENERAL PUBLIC COMMENT

There was no general public comment.

III. Discussion and possible action to approve a grant to Support for Families of Children with Disabilities in the amount of \$1,000,000 annually for fy18-19 and 19-20 and renewable for up to three additional years for implementation and expansion over time of the Help Me Grow Early Care and Education Initiative. (Action Item) [Commissioners provided with the following information: coversheet, grant summary, performance measures, budget]

The Office of Early Care and Education, as the steward of the county's early care and education system, First 5 San Francisco, as the contracting agent for the county's implementation of Help Me Grow (HMG), and the Department of Children Youth and Their Families, released a Request for Qualifications (RFQ) in March 2018, seeking an experienced entity to oversee, implement, and develop over time the county's Help Me Grow framework using our established early care and education system. The joint funders allocated \$1,000,000 for this initiative annually for a two-year period with (3) three one-year renewals pending funding availability. In preparation for reauthorization of this funding, the Joint Funders conducted a comprehensive review of the various Help Me Grow programs, and other early intervention models outside San Francisco, combined with stakeholder interviews and focus groups.

Support for Families of Children with Disabilities RFQ application received the top score and was recommended by the review panel for funding. Support for Families will utilize the Help Me Grow Early framework to align identification, referral and services linkages in the ECE system. The HMG framework was restructured to match the unique San Francisco service system landscape.

Specifically core components to be implemented include: 1) administration and tracking of developmental screens; 2) education and engagement of programs and families in utilizing results and extending screening process to make informed early intervention decisions; 3) coordinated response to identified concerns, including on site inclusive supports and warm hand-off to family navigation; and 4) systems navigation and family support for high-risk developmental concerns requiring community referrals.

Additional items of discussion:

- The funded entity will have an opportunity to work with partners, Joint Funder staff, and stakeholders to refine the operational details of the restructured HMG Early Care Education framework, as outlined above, and to staff accordingly. This might include development of protocols, procedures and supporting documents for the early care and education community. Additionally, this will include the development of an advisory group that will provide strategic direction for the initiative in order to ensure its responsiveness to community needs, alignment and coordination with other early care and education quality and capacity building supports, expansion and growth, and integration with other related early intervention initiatives.
- Above and beyond the required information technology, tracking and reporting activities, the funded entity will engage in regular analysis and application of data and information to enhance daily practice, identify areas for program improvement, and shape future program activities. This can and should include a review, in partnership with funders, of service targets and outcome metrics so they can be adjusted and refined over time in response to growth, changing community needs, changes in other leveraged systems such as the QRIS, and participant and provider input. Staff, partners, providers, parents/caregivers and other stakeholders should be meaningfully included in the evaluation, reflection, and program improvement cycle.

Motion was made by Zea Malawa and seconded by Lynn Merz, to table further discussion and possible action to the July Commission, to approve a grant to Support for Families of Children with Disabilities for implementation of the Help Me Grow Early Care and Education Initiative, in the amount of \$2,050,000 (inclusive of \$1,000,000 annual base grant and 5% contingency fund increase) for fy18-19 and 19-20 and renewable for up to three additional years; annual contract renewal dependent upon performance and fund availability.

Abstained: Commissioner Hughes Gibson and Commissioner Deporto

The motion was approved at 2:25 pm.

There was no public comment.

- IV. Discussion and possible action to approve a grant to Safe & Sound in an amount up to \$170,000 for fy18-19 and renewable for up to three additional years for training and field building activities for family serving organizations through the San Francisco Family Support Network. (Action Item)** [Commissioners provided with the following information: coversheet, grant summary, performance measures, budget]

Staff presented a summary of the scope of work and described the procurement process for the grant.

There was no further discussion and a motion to approve a grant to Safe & Sound in an amount up to \$170,000 for fy18-19 and renewable for up to three additional years for training and field building activities for family serving organizations through the San Francisco Family Support Network was made by Zea Malawa and seconded by Lynn Merz.

The motion was approved at 2:35 pm.

There was no public comment.

V. Program Committee Updates

No Program Committee Updates

VI. Executive Director Update

First 5 will be convening a session July 5th for a potential new collaboration in support of pregnant women accessing housing through the UCSF Benioff Community Innovators, First 5, and housing policy advocates.

VII. Adjourn

Meeting was adjourned at 2:43 pm.