

## **I. ROLL CALL**

Commissioner Giraudo called the meeting to order at 4:32 pm.

**Present:** Suzanne Giraudo, Ingrid Mezquita, Linda Asato, Sylvia Deporto, E'leva Hughes Gibson, Sandra Fewer, Mary Hansell, Zea Malawa, Lynn Merz

**Absent:** Maria Su

## **II. GENERAL PUBLIC COMMENT**

There was no general public comment.

## **III. Approval of the Consent Calendar**

The Fiscal Committee of the Commission considers the Consent Calendar items on this agenda at its regular meeting on the third Wednesday of each month. The Fiscal Committee Consent Calendar consists of two sections. The first section is for items that will be considered for approval. There will be no separate discussion of these items unless a member of the Fiscal Committee so requests. The second section consists of items that will be for discussion and approval.

Consent Calendar items that have been recommended for approval by the Fiscal Committee will be acted upon by a single roll call vote of the Commission. There will be no separate discussion of these items unless a member of the Commission so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- a. Discussion and possible action to approve the November 1, 2017 meeting minutes.
- b. Discussion and Possible Action to Approve a grant augmentation of up to \$86,623 to Support for Families of Children with Disabilities for the provision of coaching and technical assistance services for out of school time providers regarding inclusion of children with special needs for a period of one year, July 1, 2017 through June 30, 2018. (Action Item) [Commissioners provided with the following: Coversheet, Grant Summary]

A motion to accept the approval of the consent calendar was made by Commissioner Deporto and seconded by Commissioner Malawa.

The motion carried unanimously and was approved at 4.37 pm.

There was no public comment.

## **IV. Public Presentation: 2016-21 Reporting Strategies to Share and Disseminate Local Evaluation Data in Alignment with Strategic Plan (Discussion only) [Commissioners provided with the following: handouts at meeting]**

Objectives for the dashboard structure are based on previous conversations:

- Communicate impact through data in a narrative fashion
- Connect both to strategic plan goals and outcomes and to impact stories
- Be as 'at a glance' as possible/easy to navigate

The dashboard wireframe aesthetic and content will include:

- County-level data points related to aggregate family demographics along with some descriptive text about First 5's impact.
- Descriptive text to communicate the strategic goal of that impact area (indicated by Goal:).
- The purpose of the dashboard should be an at-a-glance overview of the annual report document.

We expect to highlight four types of data:

- Need based
- Reach data/participant counts
- Activities/what they are doing
- Outcome and impact

Comment by Commission Chair: suggested to include the scientific basis for how statistics were derived in the dashboard. Discussion ensued on providing a hyperlink at the bottom of the page to include about the research/citations “*Learn more about how we measure our impact*” that would provide more information on data collection methodology.

## **V. DISCUSSION OF SUSTAINABILITY PLANNING (DISCUSSION ONLY) [COMMISSIONERS PROVIDED WITH THE FOLLOWING: HANDOUTS AT MEETING]**

### **Strategic plan implementation process includes an initial two-phase process**

- Phase I: Scoping
- Phase II: Sustainability

#### **Phase I - Operational Strategies**

- Equity focus
- Multi-sector collaboration
- Systems change
- Sustainability

#### **Strategic Goal Setting**

- Improve and expand access to family strengthening services to optimize school readiness.
- Develop coordination across systems of care to link developmental screening and early intervention.
- Embed high-quality standards in locally funded early learning programs and efforts to meet them.

## **PHASE II – SUSTAINABILITY;**

### **Commission staff will engage and develop over the next six-eight months:**

- **Draft concept paper** - current First 5 future resources are insufficient to address gaps in the early childhood system for child health, early learning and family support.
- **Present concept paper** to Commission to inform FY’s 18-20 budget and support a multi-stakeholder engagement process; and,

- 
- **Develop a multi-stakeholder process** to engage community in a multiple stages of planning and a process to inform how First 5 support/services are impacted by decline of Prop 10 revenue. Begin identifying best case options for First 5.

**VI. Committee Reports**

a. Program Committee report

- Delay the implementation of Housing Policy Statement to the Department of Homeless and Supportive Housing for additional edits and agreement on other potential strategies that can be used to advocate for the prioritization of pregnant women and families with young children for housing.

b. Fiscal Committee Report

- See item III Approval for Consent

There was no public comment.

**VII. Commission Updates**

- Update on Commissioner Malawa’s visit to First 5 Fresno Family Resource Center and Preschool.

**VIII. Executive Director Update**

- San Francisco has provided early childhood mental health (ECMH) consultation services provided to early childhood education (ECE) settings for the past 25 years. However, during the past decade, significant local and state funds have been invested in professional development for ECE providers in social emotional development of young children. This increase in knowledge, skill and capacity building within ECE professionals has necessitated to review the current system and model of ECMH. Commission staff is closely working with OECE and DPH to release the next 5-year funding commitment for ECMH services during the next few months.

**IX. Chairwoman’s Report**

There was no Chairwoman’s report

**X. ADJOURNMENT**

Meeting was adjourned at 6:00 pm.