

I. Roll Call

Commissioner Giraudo called the meeting to order at 2:40 pm.

Present: Suzanne Giraudo, Mary Hansell, Lynn Merz, Maria Su and Laurel Kloomok

Absent: Linda Asato

II. General Public Comment

There was no general public comment.

III. Discussion and possible action to approve the October 28, 2015 minutes.

A motion to approve the October 28, 2015 Fiscal Committee meeting minutes was made by Commissioner Hansell and seconded by Commissioner Su.

The motion carried unanimously and was approved at 2:41 pm.

There was no public comment.

IV. Discussion and possible action to approve a grant augmentation of up to \$150,701 to Edgewood Center for Children and Families' Bayview FRC, making the total award for FY15-16 up to \$585,898 and the total grant from July 1, 2012 to June 30, 2016 up to \$2,241,003. Augmentation funds Child Signature Project activities in the Bayview focusing on children and families enrolled in Preschool for All funded schools in the Bayview and Visitacion Valley.

Staff presented the grant augmentation for the Edgewood Center for Children and Families' Family Resource Center (FRC) contract to support the activities of the Child Signature Program. The activities include family engagement with the associated Preschool for All (PFA) site in the Bayview.

Commissioners discussed the following:

- Clarification on data for the performance measures.
- Clarification that this is a continuation of the prior year work that was not included in the prior contract extension.
- Clarification the contract funding amount.

A motion to approve the grant augmentation to the Edgewood Center for Children and Families' FRC was made by Commissioner Hansell and seconded by Commissioner Su.

The motion carried unanimously and was approved at 2:52 pm.

This item will be placed on the full Commission's consent calendar.

There was no public comment.

V. Discussion and possible action to approve a work order of up to \$200,000 and \$100,000 respectively for FY15-16 and FY16-17 for the Healthy Kids program to the Department of Public Health.

Under Government Code 1090 and 1091.3, Commissioner Hansell requested to recuse herself from agenda items V. A motion to grant Commissioner Hansell permission to be excused was made by Commissioner Su and seconded by Commissioner Giraudo.

The motion carried unanimously and Commissioner Hansell was permitted to be recused at 2:54 PM.

Staff presented the work order to the Department of Public Health (DPH) for the Healthy Kids program for 2015-16 and 2016-17.

Commissioners discussed the following:

- This program was not included in the original 2015-16 budget approval.
- The number of children served has declined over the years.
- This program mainly covered undocumented children.
- MediCal will start to pick up costs later this year.

A motion to approve the work order for Healthy Kids to the Department of Public Health was made by Commissioner Su and seconded by Commissioner Giraudo.

The motion carried unanimously and was approved at 2:58 pm.

This item will be placed on the full Commission's consent calendar.

There was no public comment.

VI. Discussion of the draft First 5 sustainability plan.

Staff presented the draft First 5 San Francisco sustainability plan. The following are highlights from the plan:

- This is a ten-year plan.
- This plan is aligned with the 2014-15 audit report, the 2015-16 budget, and the new strategic plan.
- Revenue projections are based on the report issued by the state's Department of Finance (DOF) and the average historic rate of decline.
- Collection of the Prop 10 grant funds are always deferred until the next fiscal year.
- The Public Education Enrichment Fund (PEEF) money is now a work order from the Office of Early Care and Education (OECE).
- Interest is projected at 0.75% which is the average rate of return for the past two years.
- Expenditures are broken out by revenue type: regular Prop 10 allocation, PEEF, and grants.
- The program breakdown includes the new impact area, Systems of Change.

Commissioners discussed the following:

- Clarification on the timing of the Prop 10 grant revenues and expenditures.
- Explanation of the Child Development expenditures for 2018-19 and beyond.
- Shifts in the staff's roles and responsibilities.
- Development of new strategies and/or the advocacy role.
- Possible new legislation and taxes.

Commissioners suggest the following:

- Including a note on the shift of the Child Development/Early Care and Education (ECE) expenditures.
- Label notes to correspond with the correct line.
- Provide talking points regarding the decline in revenues.

There was no public comment.

VII. Discussion of the initial 2016-17 and 2017-18 two-year budget.

Staff presented a two-year budget for 2016-17 and 2017-18. The following are highlights from the budget:

- The budget for 2016-17 is a 50% decrease from the prior year.
- The most significant changes are to the Child Development/ECE program.
- The work order from OECE will decrease from \$30.2 million to \$7.2 million.
- First 5 will keep the coaching, training, technical assistance, curriculum enhancement, and evaluation pieces.
- Possibly increasing funds for family support training.
- Funding for an additional year of DPH's home visiting project.
- Possible reductions to the early childhood mental health.
- Most contracts will go out to bid in 2016-17.
- Administrative costs are allocated by FTE.
- Funding from the other departments are all placeholders as of date.

Commissioners discussed the following:

- Changes to the child development/ECE contracts and the reimbursement process.
- The decrease to the Parent Training Institute funding.
- Changes to the San Francisco Family Support Network staffing.
- The need for evaluation of the Early Childhood Mental Health program.
- Changes to the funding for the Multi-Disciplinary Assessment Center (MDAC).
- Integration of developmental screenings into programs.
- Staff salaries and benefits.

There was no public comment.

VIII. Executive Director Update

The Executive Director reported on the following:

- Changes to the Program Committee members and activities.
- Implementation of the new strategic plan.
- Changes to the Fiscal Committee members.
- Possible new Commissioner to be appointed.
- One-time QRIS block funds for infant/toddler capacity building.
- Application for the Prop 10 IMPACT grant.
- Release of the Request for Application for the regional HUB grant.
- Our Children, Our Family (OCOF) report.
- Possibility of an annual kindergarten assessment.
- Hope SF and the birth to five work across the city and departments.
- Fatherhood Initiative Project.

There was no public comment

IX. ADJOURNMENT

Meeting was adjourned at 4:30 pm.