

I. ROLL CALL

Commissioner Giraudo called the meeting to order at 4:35 pm.

Present: Suzanne Giraudo, Sylvia Deporto, Mary Hansell, Maria Su and Laurel Kloomok
Lynn Merz arrived at 4:40 pm

Absent: Linda Asato and E'leva Gibson

II. GENERAL PUBLIC COMMENT

There was no general public comment.

Agenda item III on the sustainability plan has been moved to a later time in the meeting.

III. Discussion on the California Department of Education and First 5 California funding to support the Quality Rating and Improvement System

Staff updated the Commissioners on the California Department of Education's (CDE) request for application on the Quality Rating and Improvement System (QRIS) funds to support infant and toddler spaces. The following are highlights:

- There are approximately 500 infant/toddler state funded spaces in San Francisco.
- Any of these state funded infant/toddler spaces that are at a Tier 4 rating may receive up to \$400 per space.
- This is a one-time grant using state general funds.
- The grant period spans two fiscal years through June 30, 2017.
- Funds can be used for operational costs.

There was no public comment.

IV. Discussion and possible action to approve the First 5 San Francisco sustainability plan

Staff presented the revised First 5 San Francisco sustainability plan. The following are highlights of the changes:

- The updated long-term financial plan goes through fiscal year 2025-26.
- This plan is aligned with the 2014-15 audit report, 2015-16 approved budget, and the new 2016-21 strategic plan.
- The beginning balance for this plan is \$23.5 million.
- The Prop 10 revenue projections is based on the state's Department of Finance conservative data.
- Child Signature Program and Race to the Top ends in 2015-16.
- Public Education Enrichment Funds is now a work order from the Office of Early Care and Education (OECE).
- The Commission will begin to draw down on its preservation funds in the upcoming years.
- The interest rate is set at 0.75%.
- The expenditure breakdown has been expanded to include systems change.
- There is uncertainty surrounding the work orders starting in fiscal year 2018-19.

A motion to accept and approve the First 5 San Francisco sustainability plan was made by Commissioner Merz and seconded by Commissioner Asato.

The motion carried unanimously and was approved at 4:51 pm.

There was no public comment.

V. Discussion of First 5 San Francisco strategic plan implementation activities

Staff updated the Commissioners on the status of the strategic plan implementation activities. The following are the highlights:

- Started drafting a budget for 2016-17 and 2017-18.
- Work began at the staff level.
- A comparison of the current and future state for the fourteen strategies in the strategic plan have been discussed and will be presented once the information is compiled.
- The synthesis of the information collected should be completed by April 1.
- There is a plan to create eighteen month timeline for each impact area.
- The Request for Proposals (RFPs) will be released to support new strategies as needed.
- Work with an external communications agency to develop messaging.
- Staff will begin to present the new strategic plan to community groups.
- Staff will discuss with the changes that might affect work orders with other city departments.
- The new plan will be printed in a booklet format.
- There are discussions about issues surrounding QRIS.

There was no public comment.

VI. Discussion of Commission committees and committee membership

Staff and Commissioners discussed reorganizing the Program and Fiscal committees. The following were discussed:

- A new commissioner, Zea Malawa, was appointed by the Rules Committee.
- Fiscal is now a three member committee.
- Program is now a five member committee.
- There is one vacancy in the full Commission for the Board of Supervisor seat.

There was no public comment.

VII. Approval of the Consent Calendar.

- a) Discussion and possible action to approve a grant augmentation of up to \$150,701 to Edgewood Center for Children and Families Bayview FRC – making the total award for FY2015-16 up to \$585,898 and grant for July 1, 2012 – June 30, 2016 up to \$2,241,003. Augmentation funds Child Signature project activities in the Bayview focusing on children and families enrolled in Preschool for All funded schools in Bayview and Visitacion Valley.**
- b) Discussion and possible action to approve a work order of up to \$200,000 and \$100,000 respectively for FY2015-16 and FY2016-17 for the Healthy Kids program to the Department of Public Health.**

There was no further discussion and a motion to approve the Consent Calendar was made by Commissioner Merz and seconded by Commissioner Su.

The motion carried unanimously and was approved at 5:13 pm.

There was no public comment.

VIII. Committee Reports.

a. Program Committee Report

The Program Committee discussed the 2016-2021 strategic plan, budget, sustainability plan, committee membership, QRIS bay area report, HOPE SF, Project 500, the Fathers project, Our Children Our Families (OCOF), and the outcome framework.

b. Fiscal Committee Report

The Fiscal Committee discussed the items on the consent calendar and the sustainability plan.

c. Executive Director's Report

The Executive Director reported on retirement at the end of the fiscal year. There is a small grant from Haas Jr. Foundation to assist in recruitment and transition.

The Commissioners thanked the Executive Director for all her hard work and dedication.

d. Chairwoman's Report

There is no Chairwoman's report.

There were no reports.

IX. ADJOURNMENT

Meeting was adjourned at 5:36 pm.