

1. Call to order

The meeting was called to order at 4:36 pm.

2. Roll Call

Present: Zea Malawa, Aline Armstrong, Linda Asato, E'leva Hughes Gibson, Joan Miller, Maria Su, and Theresa Zighera

Absent: Lynn Merz,

3. General public comment

There was no general public comment.

4. Discussion and possible action to approve the Request for Qualifications (RFQ) – 2021-01: Programmatic Fiscal Services Agent for Early Childhood Quality Improvement Services

Staff presented a draft of the RFQ for a programmatic fiscal services agent. The following highlights were presented:

- Programmatic fiscal support agencies are often used to support grants to smaller organizations.
- Programmatic fiscal support agencies act upon a project and has legal responsibility to oversee accounting of funds but no discretion in how funds are used.
- This is limited to back-office fiscal support.
- The current procurement was extended for six months to allow staff time to release this new RFQ.
- The new RFQ provides \$50,000 for fiscal support and an additional \$25,000 for enhanced reporting services.
- The new contract will be for six months to finish out the fiscal year.

Commissioners discussed the following:

- Fiscal agent fee determination.
- Reasons an RFQ is being released and role of programmatic fiscal agent.

There was no further discussion and a motion to approve RFQ 2021-01: Programmatic Fiscal Services Agent for Early Childhood Quality Improvement Services was made by Commissioner Su and seconded by Commissioner Miller.

The motion carried unanimously and was approved at 4:49 pm.

There was no public comment.

5. Discussion and possible action to approve the Request for Qualifications (RFQ) – 2021-02: Pre-Qualified Pool for Training, Technical Assistance and Rating Services for Early Childhood Quality Improvement System

Staff presented a draft of the RFQ for a pre-qualified pool for training, technical assistance, and rating services. The following highlights were presented:

- This RFQ will replace the expiring pre-qualified list from 2017.
- This RFQ accommodates changes happening at the local and state level.
- Align work with the Office of Early Care and Education (OECE).
- Opportunity to clarify goals and expectations for pre-qualified applicants.
- Ensures intentional focus and commitment to racial equity.

There was no further discussion and a motion to approve RFQ 2021-02: Pre-Qualified Pool for Training, Technical Assistance and Rating Services for Early Childhood Quality Improvement System was made by Commissioner Hughes Gibson and seconded by Commissioner Asato.

The motion carried unanimously and was approved at 5:05 pm.

There was no public comment.

6. Discussion and possible action to approve a 6-month grant contract to Children’s Council for programmatic fiscal services in an amount up to \$1,750,000 for provision of programmatic fiscal support services to the Early Childhood Quality Improvement System for the period July 1, 2020 through December 31, 2020

Staff presented a 6-month grant to Children’s Council. The following highlights were presented:

- Children’s Council was the selected agency in the last RFQ.
- This agency will continue to provide back-end fiscal and administrative support to the network of quality improvement providers.

Commissioners discussed the following:

- Operational changes due to COVID-19.

There was no further discussion and a motion to approve a 6-month grant contract to Children’s Council for programmatic fiscal services was made by Commissioner Miller and seconded by Commissioner Su.

The motion carried unanimously and was approved at 5:10 pm.

There was no public comment.

7. Discussion and possible action to approve a personal services contract to VIVA Social Impact Partners in the amount of \$175,000 to support cross-departmental

strategic planning for First 5 San Francisco and the Office of Early Care and Education for the period September 1, 2020 through December 31, 2021

Staff presented a personal services contract to VIVA Social Impact Partners for a cross-departmental strategic planning services. The following highlights were presented:

- VIVA is on the existing pre-qualified consultant list that received a high qualifying score for strategic planning and were also vetted through an interview process involving both departments.
- This will be a unique strategic plan with two departments (First 5 and OECE) in a time of profound and persistent racial inequity and global health crisis.
- Both departments explicitly stated that this plan must result in a significant and visible shift in the concentration of power, resources and opportunity in order to dismantle structuralized racism in San Francisco early childhood systems.
- VIVA is a women-owned social impact consulting firm partnering with nonprofits, public agencies, philanthropic organizations, and impact-forward companies to provide transformative strategy, communications, and data & analytics services.
- The proposed planning team has extensive experience leading First 5 strategic planning processes.
- There will be two overarching phases for this strategic planning process, including community engagement/needs assessment and strategy development. First 5's current strategic plan expires in June 2021.

Commissioners discussed the following:

- Concern about lack of visible representation of Black experience and voice on VIVA's strategic planning team.
- Possibility of adding another consultant to the team to specifically address anti-Black racism.
- VIVA's ability to successfully engage all communities in San Francisco, particularly those historically marginalized and oppressed.
- Possibility of including a parent advisory to this process.
- Review of timeline and start date for the community needs assessment process.
- The need for representation from and engagement with all sectors of the community and especially the Black community for this planning process.
- Possibility of the Department of Children, Youth and their Families (DCYF) partnering with First 5.
- Clarifying the obligations of VIVA for this process.
- Possible options for a motion so that concerns with potential contractor are sufficiently addressed and resolved.

There was no further discussion and a motion to approve a personal services contract to VIVA Social Impact Partners in the amount of \$175,000 to support cross-departmental strategic planning, with the contingency that this item will be brought back to the Commission in a September special meeting if VIVA cannot successfully and authentically identify an enhanced approach for representing and engaging Black, Indigenous, People of Color throughout the strategic planning process, was made by Commissioner Miller and seconded by Commissioner Su.

The motion carried unanimously and was approved at 5:51 pm.

Public Comment:

Gina Fromer from Children's Council of San Francisco asked what is the timeline for this strategic planning process and to make sure that the community and the families are represented in this planning.

8. Program Committee Equity and Strategic Planning Update

The following were discussed:

- First 5 resolution on racial equity.
- The new Planning and Policy Ad Hoc committee.
- Full Commission and committee meeting schedules.

There was no public comment.

9. Approval of the Consent Calendar

- a. Discussion and possible action to approve the July 8, 2020 meeting minutes

There was no further discussion and a motion to approve the Consent Calendar was made by Commissioner Su and seconded by Commissioner Miller.

The motion carried unanimously and was approved at 5:57 pm.

There was no public comment.

10. Commissioner Updates

The following were presented:

- Jack Dorsey of Twitter donated \$1.1 million to the Abundant Birth project which is a basic income program for Black and Pacific Islanders mothers. This donation will serve 150 mothers with six months of prenatal and six months of post-partum. Supervisor Fewer is also looking at ways to sustain the program indefinitely. The additional funding will also expand evaluation across counties.
- A letter was sent out to the Resource & Referrals (R&R) members in response to the critiques and criticisms on the Quality Rating and Improvement System (QRIS).

There was no public comment.

11. Interim Executive Director Update

The Interim Executive Director presented the following updates:

- San Francisco's budgets was approved by the Board of Supervisors.
- Numerous California Assembly and Senate bills were released around early care and education. A handout will be provided.

- The California Vape tax proposal.

There was no public comment.

12. Adjourn

Meeting was adjourned at 6:08 pm.