

Commissioner Merz called the meeting to order at 2:39 pm.

1. Roll Call

Present: Lynn Merz, Linda Asato, and Maria Su

2. General public comment

There was no general public comment.

The Interim Executive Director discussed the committee structures, new commissioners, and vacant seats here and asked for a nomination for the Chairperson of the Fiscal Committee. Commissioner Asato was nominated.

There was no further discussion and a motion to appoint Commissioner Asato the Chair of the Fiscal Committee was made by Commissioner Su and seconded by Commissioner Merz.

The motion carried unanimously and was approved at 2:44 pm.

3. Discussion and possible action to approve a contract of up to \$100,000 with Clarity Social Research Group to complete a regional process evaluation on practiced-based coaching between March 1, 2020 and March 30, 2021

Staff presented a contract for Clarity Social Research Group. This contract will fund a regional practiced-based coaching process evaluation for the Bay Area Early Learning Quality Partnership. The regional counties include Alameda, Contra Costa, San Francisco, San Mateo, Santa Clara, and Santa Cruz.

The evaluation will look at the following:

- How practice-based coaching (PBC) influences outcomes for children.
- Deeper review of the model and procedures.

The following was discussed:

- The funding source will be the First 5 regional grant.
- Deeper review of PBC.
- Include other coaching models to review.

There was no further discussion and a motion to approve a contract of up to \$100,000 with Clarity Social Research Group to complete a regional process evaluation on practiced-based coaching between March 1, 2020 and March 30, 2021 was made by Commissioner Su and seconded by Commissioner Merz.

The motion carried unanimously and was approved at 2:55 pm.

This item will be placed on the Consent Calendar of the next Full Commission agenda.

There was no public comment.

4. Discussion and possible action to approve a personal services contract for up to \$75,000 through December 2020 with Vexxi Corporation for the Continued Enhancement and Expansion of an Information Support System for Screening and Service Connection

Staff presented a contract with Vexxi for the continued enhancement and expansion of an information support system for screening and service connections called ScreenConnex. This will fund the following:

- Upgrades needed to deliver ScreenConnex for primary grantee use.
- Development of beta-version functionality to support care coordination for the Care Coordination team.
- Development of beta-version functionality to support grouping of child records.
- General project management.

The following were discussed:

- Start with loading a small real data set.
- Consultant working with data from Bayview sites.
- Start with data upload and not data entry.
- Automatic data integration with the Sparkler project (mobile phone developmental screening app).
- Issues with integrating different systems.
- Security considerations.

There was no further discussion and a motion to approve a personal services contract of up to \$75,000 through December 2020 with Vexxi Corporation for the Continued Enhancement and Expansion of an Information Support System for Screening and Service Connection was made by Commissioner Su and seconded by Commissioner Merz.

The motion carried unanimously and was approved at 3:11 pm.

There was no public comment.

5. Discussion and possible action to approve two-year extension to Family Resource Center Initiative grantees and enter into contracts according to the below:

- a. Authorization to enter into contract with named agencies up to the amounts listed below and contingent upon availability of funds for FY20-21 and FY21-22 in order to implement the core essential services of the initiative and mini-grant programs.

| Agency | Program | Base FRC 2020-21 | Base FRC 2021-22 | Contingencies 2 Yr Extension | 2 Year Total |
|----------------------------|------------------|---------------------|---------------------|------------------------------------|-----------------|
| Gum Moon Residence Hall | Chinatown & Area | 293,488 | 293,488 | 68,177 | 655,153 |
| Wu Yee Children's Services | Chinatown & Area | 323,306 | 323,306 | 51,751 | 698,363 |

| | | | | | |
|-------------------------------|--|-------------------|-------------------|------------------|-------------------|
| APA Family Support Services | Chinatown & Area | 578,852 | 578,852 | 73,664 | 1,231,368 |
| Gum Moon Residence Hall | Richmond | 290,963 | 290,963 | 54,624 | 636,550 |
| South of Market Child Care | South of Market | 465,069 | 465,069 | 54,172 | 984,310 |
| Glide Foundation | Tenderloin | 381,558 | 381,558 | 54,331 | 817,447 |
| Good Samaritan FRC | Mission | 462,038 | 462,038 | 84,578 | 1,008,654 |
| Instituto Familiar de la Raza | Mission | 825,278 | 825,278 | 104,086 | 1,754,642 |
| Urban Services YMCA | Potrero Hill | 578,852 | 578,852 | 66,677 | 1,224,381 |
| Urban Services YMCA | Western Addition | 578,852 | 578,852 | 66,677 | 1,224,381 |
| Urban Services YMCA | OMI | 751,205 | 751,205 | 83,595 | 1,586,005 |
| Portola Family Connections | Excelsior | 491,759 | 491,759 | 61,379 | 1,044,897 |
| Portola Family Connections | Portola | 575,464 | 575,464 | 62,518 | 1,213,446 |
| APA Family Support Services | Visitacion Valley | 877,493 | 877,493 | 107,538 | 1,862,524 |
| Bayview YMCA | Bayview Hunter's Point | 919,707 | 919,707 | 97,623 | 1,937,037 |
| Edgewood Center | Bayview Hunter's Point | 603,569 | 603,569 | 66,595 | 1,273,733 |
| Safe & Sound | Sunset Beacon | 351,330 | 351,330 | 67,397 | 770,057 |
| Mission Neighborhood Centers | Bayview Hunter's Point | 500,000 | 500,000 | 43,051 | 1,043,051 |
| Our Family Coalition | Population LGBTQ | 340,048 | 340,048 | 44,717 | 724,813 |
| APA Family Support Services | Population Immigrant Families | 625,143 | 625,143 | 94,239 | 1,344,525 |
| Instituto Familiar de la Raza | Population Immigrant Families | 527,937 | 527,937 | 64,768 | 1,120,642 |
| Compass Community Services | Population Homeless/Underhoused | 349,579 | 349,579 | 45,438 | 744,596 |
| Homeless Prenatal Program | Population Homeless/Underhoused | 577,179 | 577,179 | 66,822 | 1,221,180 |
| Felton Institue | Population Teen Parents | 348,634 | 348,634 | 47,960 | 745,228 |
| Safe & Sound | Population Exposed to Violence | 743,662 | 743,662 | 76,445 | 1,563,769 |
| Support for Families | Population Children with Special Needs | 460,841 | 460,841 | 53,851 | 975,533 |
| | | 13,821,806 | 13,821,806 | 1,762,673 | 29,406,285 |

- b. Authorization to enter into contract with named agencies up to the amounts listed below for FY20-21 and FY21-22, should these funds be re-allocated and available for named project by partner city departments for the fiscal year.

| Agency | Project | Adbks/PassT 2020-21 | Adbks/PassT 2021-22 | 2 Year Total |
|--------|---------|------------------------|------------------------|-----------------|
|--------|---------|------------------------|------------------------|-----------------|

| | | | | |
|-------------------------------|---|------------------|------------------|------------------|
| APA Family Support Services | Safecare Homevisiting | 50,663 | 50,663 | 101,326 |
| Gum Moon Residence Hall | Enhanced Parent Wellness | 50,000 | 50,000 | 100,000 |
| Instituto Familiar de la Raza | Bernal/Alemanys Housing | 61,800 | 61,800 | 123,600 |
| Instituto Familiar de la Raza | Centro de Alegria | 50,000 | 50,000 | 100,000 |
| Portola Family Connections | Early Literacy Enhancement | 75,000 | 75,000 | 150,000 |
| APA Family Support Services | Mental Health (Vis Valley/Chinatown) | 100,000 | 100,000 | 200,000 |
| Safe & Sound | Case Management Sunset | 206,000 | 206,000 | 412,000 |
| Mission Neighborhood Centers | Family Support Spanish Speakers in BVHP | 200,000 | 200,000 | 400,000 |
| APA Family Support Services | Stressline | 82,853 | 82,853 | 165,706 |
| Instituto Familiar de la Raza | Excelsior Service Site | 77,250 | 77,250 | 154,500 |
| Safe & Sound | Domestic Violence Support | 250,000 | 250,000 | 500,000 |
| | | 1,203,566 | 1,203,566 | 2,407,132 |

Staff presented the two-year Family Resource Center (FRC) Initiative extension. FRCs are jointly funded by Department of Children, Youth & Families (DCYF), Human Services Agency (HSA), and First 5. There are also some funds from the Department on the Status of Women (DOSW), Mayor's Office of Housing and Community Development (MOHCD), and the Office of Early Care and Education (OECE). Grantee site visits were completed in the Fall. All grantees are in good standing. The first table shows the base and contingency amounts for two years. These are all up-to amounts. Contingency funds usually cover mini-grants, cost of doing business (CODB) adjustments, and the Minimum Compensation Ordinance (MCO).

The second table shows pass-throughs and addbacks from other departments that flows through the FRC Initiative.

The following were discussed:

- Funds for racial equity activities.
- The African American Family Engagement and Community Conversations project.
- Contingency funds are formulaic based.
- Funding flexibility.

There was no further discussion and a motion to enter into contract with named agencies up to the amounts listed above in 5a and contingent upon availability of funds for FY20-21 and FY21-22 in order to implement the core essential services was made by Commissioner Su and seconded by Commissioner Merz.

The motion carried unanimously and was approved at 3:33 pm.

For agenda item 5b, the following corrections will be made:

- Remove the addbacks that have not been confirmed for 2020-21 and 2021-22.

- Provide only the total amount column.
- Rename the table as a contingency.

There was no further discussion and a motion to enter into contract with named agencies up to the amounts listed above in 5b for FY20-21 and FY21-22, should these funds be re-allocated and available for named project by partner city departments was made by Commissioner Su and seconded by Commissioner Merz.

The motion carried unanimously and was approved at 3:34 pm.

Items 5a and 5b will be placed on the Consent Calendar of the next Full Commission agenda.

There was no public comment.

6. Discussion and possible action to approve an extension of grant term to Safe & Sound from the period of January 1, 2019 through December 31, 2019 to January 1, 2019 – June 30, 2020 for family support building activities. The grant amount remains at \$65,000

Staff presented a no-cost extension for Safe & Sound's FRC field building contract. This contract will be extended through June 30, 2020. The work includes the following:

- Convening partner and community meetings.
- Involvement in the work on the child welfare system in San Francisco.
- Local, state, and federal activities on FRCs.

There was no further discussion and a motion to approve an extension of grant term to Safe & Sound from the period of January 1, 2019 through December 31, 2019 to January 1, 2019 – June 30, 2020 for family support building activities was made by Commissioner Merz and seconded by Commissioner Su.

The motion carried unanimously and was approved at 3:42 pm.

There was no public comment.

7. Presentation on the San Francisco Children and Families Commission's final budget for fiscal years 2020-2021 and 2021-2022

Staff presented the final submitted 2020-21 and 2021-22 departmental budget. Some of the highlights are as follows:

- Total budget is \$33.96 million.
- Budget includes the use of \$2.9 million from the preservation fund.
- Projected \$1.8 million increase in grant funds.
- Small increase in interdepartmental funds that was mainly for the 2019-20 cost of doing business adjustment (CODB).

The following were discussed:

- All grant amounts are only projections.
- Lack of transparency and information from the California Department of Tax and Fee Administration (CDTFA).
- Creating a new FTE for temporary hire.
- 2020-21 will be a transition year for Child Health programs.
- Planning process and continuing issues around mental health services.

There was no public comment.

8. Commissioner Updates

There were no Commissioner updates.

There was no public comment.

9. Interim Executive Director Update

The Interim Executive Director provided the following updates:

- Reminder that ethics and sunshine training and forms are due on April 1, 2020.
- The First 5 and Office of Early Care and Education (OECE) alignment work was presented at the Program Committee.
- First 5 received an award from the Parks and Recreation department.
- First 5, OECE, and Parks and Recreation are working to get diverse and low income families to Camp Mather in June.
- Census 2020 work.
- Finalize Commission and Committee meeting times.

There was no public comment.

10. Adjourn

Meeting was adjourned at 4:28 pm.